

South Norwalk Electric and Water

APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, religion, age, sex, marital status, national origin, veteran status, or the presence of a non-job-related medical condition, disability or handicap.

It is company policy to provide a non-smoking work environment for all employees. Smoking is not permitted in company offices or common areas of the building.

PERSONAL

| | | |
|------------------------|-------|----------------|
| Last Name | First | Middle |
| Street Address | | Date |
| City, State, Zip | | Home Phone |
| Social Security Number | | Business Phone |
| Position Applying for | | Salary Desired |
| Source of Referral | | Date Available |

EDUCATION

| School | Name and Location | Major | Graduate? | Degree/Diploma |
|-------------|-------------------|-------|-----------|----------------|
| High School | | | Yes | |
| | | | No | |
| College | | | Yes | |
| | | | No | |
| Graduate | | | Yes | |
| | | | No | |
| Additional | | | Yes | |
| | | | No | |

US MILITARY SERVICE

| | | |
|------------------------------|------|----|
| Branch of Service | From | To |
| Rank & Type of Service | | |
| Training/Experience Received | | |

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you able to provide proof of your eligibility to be employed in this country for any employer? Yes No

On what date would you be available for work? _____

EMPLOYMENT EXPERIENCE (Start with present or most recent employer)

| | | | |
|----------------|--------------------|---------------------------|-------|
| Employer | Telephone () | Dates Employed From To | |
| Address | Job Title | | |
| Supervisor | Reason for Leaving | Salary Starting | Final |
| Work Performed | | | |
| Employer | Telephone () | Dates Employed From To | |
| Address | Job Title | | |
| Supervisor | Reason for Leaving | Salary Starting | Final |
| Work Performed | | | |
| Employer | Telephone () | Dates Employed From To | |
| Address | Job Title | | |
| Supervisor | Reason for Leaving | Salary Starting | Final |
| Work Performed | | | |
| Employer | Telephone () | Dates Employed From To | |
| Address | Job Title | | |

| Supervisor | Reason for Leaving | Salary | |
|----------------|--------------------|----------|-------|
| | | Starting | Final |
| Work Performed | | | |

SPECIAL SKILLS AND QUALIFICATIONS

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|--|
| Summarize special skills, qualifications, licenses, hobbies, professional, business or civic experiences which you think would especially qualify you for employment. (You may exclude those which indicate race, religion, sex or national origin.) |
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REFERENCES

This is to inform you that as part of our procedure for processing your employment application, or for otherwise determining your eligibility for a position with Second Taxing District Water Department, a reference check may be conducted.

Please provide the name, address and telephone number of three (3) references who are not related to you and are not previous employers.

| |
|----|
| 1. |
| 2. |
| 3. |

- I understand that employment will be subject to my submitting documentary proof of my identity and legal eligibility to work.
- I understand that the employer follows an “employment at will” policy, in that I or the employer may terminate my employment at any time or for any reasons consistent with applicable state or federal law.
- I understand that this application is not a contract of employment.
- I understand that the company will thoroughly investigate my work and personal history and verify all data given on this application, or related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.
- I certify that all statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Signature: _____ **Date:** _____