

TO: Directors and Officers

**FROM: Kenneth Sullivan, Chair
Michael Lane, Interim CEO**

**SUBJECT: Agenda and Notice of the CMEEC Annual Member Delegation Meeting, Thursday
November 21, 2019**

Attached is the Agenda for the CMEEC Annual Member Delegation Meeting scheduled to be held at the CMEEC Offices located at 30 Stott Avenue, Norwich, CT on Thursday, November 21, 2019. The CMEEC Annual Member Delegation Meeting will begin at 10:00 a.m. per the listed agenda. This is the first of four successive meetings, the first beginning at 10:00 a.m.

AGENDA

Standard Action Item

Agenda Item	Topic	Tab	Page
A	Approve Minutes of the CMEEC May 23, 2019 Special Member Delegation Meeting	1	3

Specific Action Items

Agenda Item	Topic	Tab	Lead	Page
B	Approve CMEEC Member Delegation 2020 Scheduled Meeting Dates (Vote)	2	Scott Whittier / Ronald Gaudet	7
C	Adjournment		Kenneth Sullivan	

Posted this 15th day of November 2019.