

MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE

September 17, 2020

The Special Meeting of the Board of Directors of Connecticut Municipal Electric Energy Cooperative (“CMEEC”) was held on Thursday, September 17, 2020 telephonically and via Zoom.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and actions hereafter recorded occurred during the publicly open portions of the meeting.

The following Member Representatives / Alternate Member Representatives / Municipal Representatives participated telephonically and via Zoom:

Groton Utilities: Ronald Gaudet, Jeffrey Godley, Esquire, Keith Hedrick
Groton Municipal Representative: Mark Oefinger
Norwich Public Utilities: Christopher LaRose
Bozrah Light & Power: Scott Barber, Richard Tanger
South Norwalk Electric and Water: Alan Huth, Eric Strom, David Westmoreland
South Norwalk Municipal Representative: Dawn DelGreco
Third Taxing District, East Norwalk: Kevin Barber, Michelle Sweeney
Jewett City Department of Public Utilities: Louis Demicco
Jewett City Municipal Representative: George Kennedy, Esquire

The following CMEEC Staff participated telephonically and via Zoom:

Dave Meisinger, CMEEC CEO
Robin Kipnis, Esquire, CMEEC General Counsel
Michael Cyr, CMEEC Director of Portfolio Management
Patricia Meek, CMEEC Interim Director of Finance and Accounting
Michael Rall, CMEEC Director of Asset Management
Gabriel Stern, CMEEC Director of Technical Services
Margaret Job, CMEEC Executive Assistant / Paralegal

Ms. Job recorded.

Chair Kevin Baber called the meeting to order at 10:02 a.m. He stated for the record that today’s meeting is being held via Zoom and telephonically.

Chair Barber walked the Board through the conduct of today's meeting stating that all participants' audio should remain muted unless speaking to eliminate confusion and background noise. He requested that those present announce their name and where they are from when speaking for clarity of the record.

Standard Agenda Items

A Public Comment Period

No public comment was made.

B Conduct Voting Roster / Roll Call

Ms. Job conducted roll call with each member responding individually as their names were called. Following roll call, Ms. Job identified the voting persons at today's meeting. Chair Barber confirmed a quorum was present.

C Approve Minutes of the CMEEC Regular August 27, 2020 Board of Directors' Meeting

A motion was made by Member Representative Christopher LaRose, seconded by Member Representative Jeffrey Godley to approve the Minutes of the CMEEC Regular August 27, 2020 Board of Directors' Meeting.

Motion passed unanimously.

20-09-01

D CMEEC Board of Directors On-Boarding

Dave Meisinger, CMEEC CEO, explained the Board Onboarding will be an activity that will continue to take place on a periodic basis as new Members of the Board are appointed.

He added that all feedback is welcome related to content of the Onboarding materials or format or other area of improvement to them.

He stated that he and other members of the management team will be presenting certain subjects and reviewed today's Onboarding agenda with the Board as identified on the slide deck provided to the Board in advance of today's meeting.

Each of Mr. Meisinger, Ms. Kipnis, Mr. Cyr, Ms. Meek, Mr. Rall and Mr. Stern walked the Board through portions of the slide deck, each presenting topics as subject matter experts in the history of CMEEC and its governance structure, legislation, policies adopted, asset projects and reporting, financial reporting and member funds, power procurement and risk management and strategic planning.

Lengthy review of each of the above topics followed.

After the presentation, Chair Barber entertained questions from the Board. Municipal Member Representative Mark Oefinger asked if there was a comparison to the Onboarding book from October 2019 versus the Onboarding book created for today's session. Although there is not, he requested that an index be created identifying what information had been updated along with those updated pages be distributed to the Board.

There being no further business to come before this Board, Chair Barber entertained a motion to adjourn.

A motion was made by Municipal Representative Dawn DelGreco, seconded by Member Representative Richard Tanger to adjourn the meeting.

Motion passed unanimously.

20-09-02

The meeting was adjourned at 1:02 p.m.