

SUBJECT TO BOARD APPROVAL  
MINUTES OF THE  
ANNUAL AND REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
OF  
CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

November 21, 2019

The Annual and Regular Meeting of the Board of Directors of Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC”) was held on Thursday, November 21, 2019 at the CMEEC offices located at 30 Stott Avenue, Norwich, CT.

The meeting was legally noticed in compliance with Connecticut State Statutes and all proceedings and actions hereafter recorded occurred during the publicly open portions of the meeting.

**The following Member Representatives / Alternate Member Representatives / Municipal Representatives participated:**

Groton Utilities: Ronald Gaudet, Jeffrey Godley  
Groton Municipal Representative: Mark Oefinger  
Norwich Public Utilities: Christopher LaRose, Stewart Peil, Robert Staley  
Norwich Municipal Representative: David Eggleston  
Bozrah Light & Power: Seymour Adelman, Scott Barber, Richard Tanger  
South Norwalk Electric & Water: David Westmoreland, Paul Yatcko (via telephone)  
South Norwalk Municipal Representative: Dawn DelGreco  
Third Taxing District: Kevin Barber  
Third Taxing District Municipal Representative: Pete Johnson  
Jewett City Department of Public Utilities: Louis Demicco, Kenneth Sullivan, Richard Throwe  
Jewett City Municipal Representative: George Kennedy

**The following CMEEC Staff Participated:**

Michael Lane, CMEEC CFO and Interim CEO  
Robin Kipnis, Esquire CMEEC General Counsel  
Bella Chernovitsky, CMEEC Director of Business Intelligence  
Justin Connell, CMEEC Director of Sustainability and Customer Engagement  
Michael Cyr, CMEEC Director of Portfolio Management  
Patricia Meek, CMEEC Financial Planning & Analysis Manager  
Joanne Menard, CMEEC Controller

Michael Rall, CMEEC Director of Asset Management  
Gabriel Stern, CMEEC Director of Technical Services  
Scott Whittier, CMEEC Director of Enabling Services  
Margaret Job, CMEEC Executive Assistant / Paralegal  
Ellen Kachmar, CMEEC Office and Facility Manager

### **Others in Attendance**

David Silverstone, Esquire, Municipal Electric Consumer Advocate  
Claire Bessette, Reporter, The Day

Ms. Job recorded.

Chair Kenneth Sullivan called the meeting to order at 10:07 a.m. He noted that this is the third of four meetings being held today. He stated for the record that today's meeting is being held via telephone and in person at the CMEEC offices at 30 Stott Avenue, Norwich, CT. Upon Chair Sullivan's request, roll call was conducted identifying the formal voting persons at today's meeting. Chair Sullivan confirmed a quorum was present.

### **Standard Action Items**

#### **A Approve Minutes of the Transco October 24, 2019 Regular Board of Directors' Meeting**

**A motion was made by Municipal Representative Pete Johnson, seconded by Member Representative David Westmoreland to approve the Minutes of the Transco October 24, 2019 Regular Board of Directors' Meeting.**

**Motion pass unanimously.**

**T-19-11-01**

### **Specific Action Items**

#### **B Approve 2020 Joint Officers and Committee Members of the CMEEC and Transco Boards (Vote)**

Member Representative Ronald Gaudet, Chair of the Joint Governance Committee, stated that a draft of the slates of Officers and Committee composition was presented to the Board at its meeting on October 24, 2019. He walked the Board through the slates provided in advance of today's meeting identifying edits made to it since the October 24, 2019 meeting of this Board.

Chair Sullivan entertained a motion to approve the 2020 Joint Officers and Committee Members of the CMEEC and Transco Boards.

**A motion was made by Member Representative Christopher LaRose, seconded by Member Representative Jeffrey Godley to approve the 2020 Joint Officers and Committee Members of the CMEEC and Transco Boards.**

**Motion passed with Member Representative Paul Yatcko abstaining.**

**T-19-11-02**

**C Approve 2020 Transco Board of Directors' Scheduled Meeting Dates and Joint Committee Meeting Dates**

**A motion was made by Municipal Representative Mark Oefinger, seconded by Municipal Representative Pete Johnson to Approve the 2020 Transco Board of Directors' Scheduled Meeting Dates and Joint Committee Meeting Dates.**

**Motion passed unanimously.**

**T-19-11-03**

There being no further business to come before this Board, Chair Sullivan entertained a motion to adjourn.

**A motion was made by Member Representative Ronald Gaudet, seconded by Member Representative Godley to adjourn the meeting.**

The meeting was adjourned at 10:12 a.m.