

SECOND TAXING DISTRICT COMMISSIONERS

Regular Meeting Minutes

March 10, 2020

Present:	David Westmoreland Maria Borges-Lopez Harold Bonnet Robert Burgess Mary Mann	Chairperson Vice Chairperson
Absent:	Sandra Stokes Martha Wooten-Dumas	
Also Present:	Steven Sax Lisa Roland Kara Murphy, Esq. Alan Huth Scott Murphy Eric Strom Lori Walker Connie Luis	Interim General Manager District Clerk Tierney, Zullo, Flaherty & Murphy Director of Water Operations Director of Electric Operations Director of Customer Care Director of Finance and Services Clerical Assistant
Public Present:	Marion Champion	Customer

The meeting was recorded in its entirety.

Call To Order:

Commissioner Westmoreland called the Regular Meeting of The Second Taxing District to order at 7:02 p.m. on Tuesday, March 10, 2020. The meeting was held at South Norwalk Electric and Water, One State Street, Norwalk, Connecticut.

1. Acceptance of the Minutes:

1.1 Regular Meeting Minutes of February 18, 2020.

Commissioner Borges-Lopez moved to accept the minutes. Commissioner Burgess seconded.

The minutes were approved unanimously.

(2020-03-10-1.1)

Public Participation

Marion Champion, of 93 Woodward Avenue, arrived after Public Participation was called. Chairman Westmoreland allowed her to intervene during the budget presentation to ask about the charges on her electric bill. She was allowed to speak and ask questions during the Regular Agenda session. Further details are recorded below.

REGULAR AGENDA

Commissioner Westmoreland turned the meeting over to the new Interim General Manager, Steve Sax. Steve Sax thanked the Commissioners for placing their trust in him to get them through the transition from Paul Yatcko to a new, as yet unknown, General Manager. Mr. Sax welcomes the Commission's input, help, and questions. He is happy to meet everyone, and to be a part of the team in helping SNEW move forward.

2. Select Auditors for Fiscal Year Ending June 30, 2020

Interim General Manager Steve Sax asked the Commission to consider reappointing the auditing firm of Michaud Accavallo Woodbridge & Cusano, LLC, at the same cost as last year - \$25,750. The appointment is open for discussion.

The firm first performed auditing services for the District for fiscal year ending June 30, 2015, and, if approved for fiscal year ending June 30, 2020, this would be its' sixth audit of the District's financials. Although District policy is to put auditing services out to bid every three years, the decision to maintain the same auditor past the 3-year mark occurred due to employee and Director turn-over in the Finance Department beginning in 2017. Using the same auditing firm has been recommended in order to maintain some level of consistency.

Commissioner Westmoreland brought up the issue that the electors may not approve of a reappointment given the District's 3-year rotation policy. Commissioner Burgess stated that he felt it best to keep the same auditors given the transition in GM. Commissioner Borges-Lopez agreed that she saw no reason not to have the same auditors for 5 - 7 years. Commissioner Westmoreland continued that he felt it time to consider a change to the policy to allow the same auditing firm to provide services for 6 to 7 years. The other Commissioners agreed. However, if the electors disapprove, auditing services will have to go out to bid and another electors' meeting will have to be scheduled.

Director of Finance Lori Walker further added that when a change is made in the auditing firm, the new firm will look back several years to verify balances. The look back process will add to the amount of time required for completion of the audit.

Commissioner Burgess moved to accept Michaud Accavallo Woodbridge & Cusano, LLC to perform auditing services for fiscal year ending June 30, 2020. Commissioner Borges-Lopez seconded.

Steve Sax added that if directed by the Commission, he would take on the job of developing bid documents to facilitate the selection of a new auditor for next fiscal year's audit. The Commissioners agreed.

The motion was approved unanimously.

(2020-03-10-2)

3. 2020 – 2021 Draft District Budget – Analysis & Discussion

The Director of Finance, Lori MS Walker, presented the revised FY 2020 - 2021 draft budget. The budgeting assumptions remained the same as previously discussed at the February 18th Commissioner's Meeting. However, some changes in budgeted dollar amounts were made in order to either provide funds for new line items or to provide additional funds for existing items while maintaining the ending fund balances at approximately the same as previously proposed.

The assumptions are:

- hold the line on all expenses except where there are safety concerns,
- incorporate the proposed 4.75% water rate increase,
- keep electric rates the same,
- incorporate COLA increase of 2.25% for all employees,
- incorporate an anticipated 10% increase in health insurance premiums effective January 1, 2021,
- fund 44 positions (same as last year) of which 8 currently vacant positions would be filled, and
- keep a cap on capital expenditures to preserve fund balances,
- continue to see the projected consumption levels from certain customers.

Starting with the General Fund, the interest revenue for the General Fund is up to \$10,000 from the previous year's budget of \$500. This is due to the implementation of a new cash management program, which will add approximately \$130,000 total in interest for the District.

Operating expenses for the General Fund at expected at \$198,000. The biggest change coming from an increase of \$35,000 in the Meetings and Printing line item for a total of \$65,000 due to recruitment expenses for a new General Manager. Audit expense was increased another \$5000 from last year for a total of \$30,000. Legal was increased \$10,000 from last year for a total of \$60,000.

Street Lighting expense is projected down from last year's budget by \$35,000 for a total of \$165,000. The decrease is an anticipated savings as a result of the new LED lamp replacement program.

Net Operating Income is a negative \$376,000 (i.e. loss), which is \$13,000 greater than last year. The loss will be covered by transfers of \$95,000 from both Water and Electric. With an additional transfer from Electric for street lighting, the ending balance reserve fund for the General Fund is \$1.03 million.

Commissioner Burgess asked regarding the qualifications of the 8 vacant positions. Lori Walker responded that most of the positions are in the Finance Department and are currently held by consultants. The positions include Junior Accountant, 2 Senior Accountants and a Comptroller in the Finance Department;

Distribution Engineer and Line worker in the Electric Department; Meter Technician in the Customer Care Department; and Key Accounts Manager (as well as General Manager) in Administration.

Commissioner Burgess asked how aggressively we are recruiting for the Junior Accountant position from within the District. Lori Walker responded that she had identified an internal candidate that she would like to have apply but was told that the position must be open to both internal and external candidates at the same time. She continued to explain that part of the reason accounting positions have been open for so long is that she wanted to think about what was needed. It has been decided that each business would be well supported with a dedicated Junior and Senior Accountant, all of which would also be cross trained to provide backup as needed.

Commissioner Westmoreland asked if the positions would require accounting degrees. The response was that currently the positions do not require a degree. She is rewriting the position descriptions to specify what she needs and would present these to the Commissioners for approval. At this time, she didn't think the junior position would require a degree.

Alan Huth asked if the Grounds Maintenance position was included as a vacant position. The answer was no. The vacant positions only include salaried positions.

Commissioner Westmoreland added that he believes a couple of the positions are up for discussion as they could be filled by outside services, like the engineering position for example. Steve Sax added that they were currently using outside resources to perform the engineering function and that they would continue to scrutinize needs under a very tight budget.

For the Water business, the anticipated Total Operating Revenue is \$8.7 million, down about \$200,000 from last year. The FY 2019 sales volume was flat. There was a 3% decrease in volume offset by a rate increase. The 2% rate increase for FY 2020, to have taken effective January 1, 2020, was not implemented. This budget includes a 4.75% increase. Other water revenues are expected to be flat. The Total Revenue is expected to be \$8.9 million, down \$200,000.

Commissioner Westmoreland asked why the approved 2% water rate increase was not implemented. The answer was that customer service was too busy implementing the new customer information system to support a rate increase.

Source of Supply expenses are \$285,000, up about \$56,000 primarily due to tank cleaning costs. Pumping expenses are \$121,000, down \$60,000 primarily due to the purchase of solar power to offset electric expenses. Water treatment costs are \$1.4 million, up \$38,000, which includes \$24,000 for sludge removal services. The sludge vacuum truck is not being replaced. Transmission and distribution expenses are \$972,000, down \$33,000. Customer accounts expense is \$547,000

for processing fees and labor. A&G is \$3.1 million, down \$155,000, due to pension, insurance, phone system and other service cost decreases.

Funds in the expense category were moved around from the draft budget. \$80,000 was added for care of the grounds because the grounds position is not being filled. \$70,000 of that is in Source of Supply and \$10,000 is in Transmission and Distribution. Offsetting that, Transmission and Distribution was reduced by \$50,000, decreasing funds previously earmarked for the main replacement program. \$60,000 was reclassified between Transmission and Distribution and Water Treatment. Additionally, phone system costs, previously included in A&G, were reduced by \$7,000. The net result of all these changes amounted to an increase of \$23,000 over the previously presented budget (2/18/20). The changes were necessary in order to provide funds for grounds maintenance and for the meter replacement program.

Alan Huth stated that it was very important to start to provide for meter replacement. Commissioner Westmoreland asked if it was possible to quantify the difference between old and new meters.

Eric Strom responded "yes and no." The budgeted funds are not enough for a total meter replacement program. In order to quantify the before and after, all the meters in a particular area such as East Norwalk or Rowayton or Wilton would need to be replaced at once. The budgeted \$100,000 is a starting point for the replacement program. The funds would be used in replacing meters that fail, but the locations of the meters would be at random.

Commissioner Westmoreland asked why a business case couldn't be built with, for example, 5 meters, no matter where they were located, and the difference calculated? Eric Strom responded that they had already made a business case using 121 meters, of which 20 were not functioning at all, and found an average of approximately 15% water loss excluding the 20 with 100% loss. The customers with the non-functional meters were obtaining water for free. Revenue loss is calculated to be approximately \$1.5 million per year based on the sample data, current rates, and extrapolating over 7000 out-of-District meters and 2000 in-District.

Commissioner Westmoreland asked that sometime over the next 3 months a draft 10-year water business plan, including the meter business case, be presented to the Commission.

Steve Sax added that the aging meters, some 30 years old with only a 15-year life, turn more slowly (or not at all) because of crude build up. The meters are slow, medium and high flow tested when they fail. A lot of the meters fail the low flow test. A meter replacement program is absolutely essential even though the \$100,000 is not large enough. The draft budget had no funds allocated to meter replacement. Working with Eric Strom, Alan Huth and Lori Walker, dollars in the draft budget were moved around in order to come up with the \$100,000.

Commissioner Burgess asked the major cause of water loss through the meters. Eric Strom responded that the old meters have propellers that get gunked up. New meters are ultrasonic.

Steve Sax added that the new ultrasonic meters are equipped with AMI modules that allow them to be read automatically and remotely. Eric Strom added that water meters are being replaced when a service call is made to the customer to cut down on future time and aggravation.

Commissioner Westmoreland wanted to know if accounts with small bills or no (i.e. zero) bills were being investigated. Eric Strom replied in the affirmative - mostly. He stated that he didn't have enough manpower to both read and actively replace meters. Once the meters were read for the month, it was time to read them again for the following month. They are only changing meters in dire need of replacement. We have a list (of low or zero reads) but we can't get to them.

Commissioner Burgess wanted to know once the meters can be read remotely, would the need for the position of meter reader be eliminated. Eric Strom's response was that the readers would become technicians and would perform computer work needed to run and maintain the digital meter system. The position responsibilities would evolve.

Commissioner Westmoreland made the case that replacing the meters reading low or zero usage was a no brainer because there was revenue to recover. Steve Sax explained there was a cost to each replacement in both material and labor that would quickly add up to thousands of dollars, but they were working on how to move forward to achieve the replacements.

Commissioner Bonnet asked if he was current in that revenue would increase if the meters were replaced. Eric Strom's response was that if all 7000 meters were replaced, revenue would increase by \$1.5 million per year on an \$8 million budget.

Lori Walker added (confirmed with Eric Strom) that the payback period is 2 ½ years. The problem is finding the money to lay out upfront. The payback is not immediate.

Alan Huth added that they needed a systematic approach so they wouldn't run into the same situation they are in now that all the meters need to be replaced at once. They should work on replacing groups of meters over a period of time.

Eric Strom continued. Twenty-seven years ago, all 9500 meters were replaced at the same time and now it has become a huge financial burden to replace them. The same problem is going to happen with the electric meters. Those were replaced ten years ago and also have a fifteen-year shelf life. A replacement program will be initiated in two to 3 years to start replacing them systematically.

Commissioner Westmoreland added that the electric side, unlike the water side, does have funds available for the replacements. Steve Sax added that electric meters are easier to install while the water meters require more labor because of piping.

Commissioner Westmoreland asked to have a meeting dedicated to a 10-year capital budget, including a plan to increase the water supply and capacity, in order to have a good understanding of what the District is facing. Steve Sax committed to having such a meeting in May 2020.

The meeting was turned back over to Lori Walker to further present the budget. Commissioner Westmoreland asked what was meant by the \$40,000 allocation change in processing fees and labor. The short answer was that the new customer service system (NISC) provided a better understanding of the allocation of fees and labor between the water and electric businesses, resulting in a different allocation of budgeted costs going forward.

Commissioner Westmoreland asked for another future meeting to explain to the Commission how costs were being allocated, specifically how costs were divided between electric and water for those departments (customer service, administration, accounting) serving both sides. Also, going forward he wants the Commission to see a department by department budget in addition to the P&L that they then present to the electors.

Back to the Water budget, overall the operating expense is \$6.4 million, a decrease of \$113,000. Making no allowance was made for an increase in property taxes, the total expenses are \$6.7 million, a difference of \$113,000 from the previous year. Capital expenditures, if approved, are \$703,000 which is offset by \$72,000 released from previous years cancelled projects. Debt remains the same at approximately \$1.5 million of which most is repayment of principal.

Water started with a reserve fund of only \$89,000. The closing fund balance is estimated at \$135,000.

Commissioner Westmoreland asked Steve Sax to determine what a healthy reserve fund for the water business should be.

Commissioner Westmoreland asked about the status of property tax. Was there an appeal in for Wilton? When is the revaluation scheduled for? Attorney Kara Murphy responded that she would need to consult with Attorney Frank Murphy for those answers.

Lori Walker continued with the capital budget for water. The total is \$703,000, of which \$445,000 is allocated for the second phase of one of the 4 membrane filters.

\$100,000 was added to initiate the meter replacement program, but at the cost

of losing funds for the warehouse roofing and the water main replacement projects. Funds for repairs/improvements at Water Street were also lost. Meter reading equipment for \$7000 was added. There is \$50,000 in miscellaneous capital which is included each budget year for emergencies.

Commissioner Westmoreland asked if funds for the Water Street improvements were also deleted from the electric budget. Lori Walker responded that historically anything happening at Water Street was charged to the water budget, and anything happening at State Street was charged to the electric budget. Commissioner Westmoreland did not agree with this allocation.

Commissioner Westmoreland was also concerned with the leaking Warehouse roof. Alan Huth stated that they would have to find a fix inhouse because the funds were better spent elsewhere.

Lori Walker continued with the Electric budget. Operating revenue is anticipated at \$17.5 million, up nearly \$1 million from last year, due to anticipation that the Mall will continue to meet projections. Other revenue is expected at \$460,000, up \$114,000, primarily as a result of the cash management program as well as an increase in conservation & load management due to increased sales. Total revenue is \$17.9 million, up about \$1 million.

Purchased energy is projected at \$10.2 million, up \$326,000, due to projected increased sales. Transmission and distribution is expected at \$1.7 million, an increase of \$65,000, which includes \$500,000 in expenses for the old plant cleanup. Customer account expense is down \$13,000, and Administration and general expenses is \$2.71 million, down \$165,000. Operating expense totals approximately \$16 million, an increase of \$374,000, due to increased power purchased costs. As in the water budget, \$7000 for phone services was deleted from the draft budget.

Total operating income is \$1.49 million. Net income is \$1.68 million. Capital expenditures, to be presented next, come to \$1.84 million, offset by the release of \$158,000 from previously cancelled projects. After transfer of funds to the general fund, the ending electric reserve is expected to be \$9.46 million.

Commissioner Westmoreland added that there was no point in budgeting for the plant cleanup unless the project was planned. He also didn't like that the electric reserve fund was decreasing from last year by over \$2 million although there was still plenty of money. Again, he wants to see the 10-year capital plan, maybe in the July meeting, to get a handle on what the reserve funds should look like.

Marion Champion, a district constituent, addressed the Board asking what all the various charges on her electric bill were and why her bill was so high, especially after hearing how much money was in reserve. She explained her living and heating situation and expressed that the large electric reserve fund was built on the backs of customers, such as herself, with high bills. The Commissioners

listened, and Eric Strom asked if she wanted him to address her questions and concerns right then or if she wanted to wait until after the meeting concluded. She agreed that after the meeting was fine.

Commissioner Westmoreland explained that some of the funds go into fixing infrastructure such as the transformer that blew up. He added that the District was trying to get a handle on any necessary capital projects over the next few years because they do want to lower electric rates in the future. He further explained that the electric rates at other utilities, such as Eversource, are higher than those at SNEW. Also, he stated that there may be some conservation programs that could help her get better equipment, in addition to an energy survey that could possibly be done by CMEEC to offer some advice on how to save on energy costs.

Lori Walker continued with the electric capital budget. The District is dipping into the reserve fund by a million dollars in order to make these projects happen. All projects involving underground distribution are safety related. These include submersible transformers, switches and cable, MLK condominium (St. Paul's Terrace) rebuild, manhole inspections and rebuild, and street light base replacements. For overhead, expenditures include transformers, fused cutouts, fault interrupters, poles and tools and equipment. At the substation, installation of a blast wall, security items, mini trans replacement and battery bank testing are budgeted.

Commissioner Westmoreland stated that he thought for sure there would be questions on the submersible transformers and what we need to work on. Scott Murphy reiterated the state of the submersible transformers (same status as stated in 2/18/20 meeting) and stated that all planned electric work addresses some element of safety.

Scott Murphy continued. St. Paul's Terrace has a long list of safety code violations that must be addressed, including a transformer that was installed right next to a gas meter bank. A catastrophic event would occur if the transformer were to blow. The manhole handheld rebuilds address the issue of sinking cover plates on the manholes. The manhole inspections address the fact that some manholes haven't been entered into in 10 years. The condition of the equipment in these manholes needs to be assessed. Additionally, the streetlight base replacements address the fact that the bolts on some of the street light bases have rusted and decayed to the point of concern that the streetlight could topple over like one that did so two summers ago. Money spent on the substation blast wall will hopefully be recovered from the engineering firm that designed the substation. The current design without a blast wall is in violation of IEEE standards. Pole replacements are ongoing. We have 1800 poles in our system, 200 of which are over 40 years old. The plan is to replace 30 - 40 of the oldest poles per year.

Commissioner Westmoreland asked if the District has a transformer replacement program. Scott Murphy replied that the overhead transformers are run until

failure.

Lori Walker continued with the capital projects list. Other projects are related to facilities (remodeling the line garage) and to vehicle replacements (line truck and facilities maintenance vehicle). Purchase of electric meters is included for \$75,000. The remainder of the projects, such as computer/office equipment and hardware/software as well as an emergency fund, are carried year to year. Also included is the replacement of fire extinguishers across all facilities and the cost is allocated to both electric and water capital expenditures.

Lori Walker referenced a slide that showed how dollars were moved around from the draft budget presented on 2/18/20. Commissioner Westmoreland requested that the slide be emailed to all the Commissioners so that they could follow where the changes originated.

Commissioner Borges-Lopez moved to recommend the revised proposed budget to the electors. Commissioner Burgess seconded.

4. Management Update

Steve Sax presented.

Proposed Water Rate Increase

A spreadsheet with tables showing current and proposed in and out of Second Taxing District rates compared to other water utilities' rates including First District, 3 areas serviced by Aquarion, and Regional Water Authority was distributed to the Commissioners. Eric Strom presented the data.

The proposed rate increase is 4.75%. SNEW's current rate is \$4.05 per 1000 gallons in-District and \$6.09 per 1000 gallons out-of-District. An increase of 4.75% results in \$4.24 and \$6.38, respectively. All cost comparisons between entities are based on an average usage of 242 gallons per day over 30 days. The average bill for in-District goes from \$38.21 to \$40.01, for an increase of \$1.80 for the month. The average bill for out-of-District goes from \$57.43 to \$60.17, for an increase of \$2.74 for the month.

Based on the same 242 gallons per day over 30 days, First District charges \$32.03 in-District and \$48.03 out-of-District. Aquarion – Eastern (Norwalk) & Southern (Darien) charges \$53.98 while Aquarion – Western (New Canaan) charges \$45.49. Regional Water Authority (New Haven area) charges \$44.41. So, Second Taxing District in-District with the increased rate costs less than the other entities' (with exception of First District in-district). Second Taxing District out-of-District, both with and without the increased rate, costs more than any of the other entities.

Eric Strom added that the District cannot move forward with the proposed rate

increase until after the public hearings are held. Commissioner Westmoreland wanted to know the schedule in order to hit a July date. Eric Strom responded the decision to move ahead had to be made now, and that it was a six-month process from start to implementation. Every water bill over the next three cycles must include notification of a meeting, and two public hearings must be held before a recommendation on the rate increase can be voted on. So, at this point in time, we will not hit July 1.

Commissioner Westmoreland reminded the Commissioners that the amount of the rate increase is not decided until after the hearings have been held. He directed Eric Strom to go ahead and start the process. A vote was not necessary to initiate it.

Outages

There have been only two electrical outages. One outage, caused by a blown fuse resulting from animal contact, ran an hour and half long. Another outage, due to a bad secondary wire on Shorefront Park, ran an hour long.

Going forward Commissioner Westmoreland requested that the outage list be included in the meeting packet they receive.

Reservoirs and Water News

Reservoirs are at 100% capacity.

Other news on the water side include completion of the activated carbon project, and work on a main replacement project started today on Ledge Road. A section of this water main has broken 14 times in the last 10 years. Guest Marion Champion asked what it was being replaced with. Alan Huth responded the replacement consisted of ductile iron piping with a cement lining. Ms. Champion continued along on a line of questioning regarding piping materials and their properties.

Activated carbon is used as a final step to filter the water for foul taste and odor caused by algae bloom. The carbon wears out after two years and must be replaced. The carbon must be hand vacuumed out of troughs and it quite an ordeal.

Steve Sax continued. Due to a customer service software change, water collections were delayed for a couple of months, but have since resumed. Of over 200 customers owing on their water bills, 110 were cutoff to date, with the cutoffs resulting in 100% payment of those outstanding bills. However, there is a big labor cost in achieving these cutoffs. A crew of 2 must go out twice, in a matter of just a few days, to each residence – once to cutoff and once to reopen the water valve.

Steve Sax continued. With the new customer service system installed by Eric Strom, the customer doesn't have to come to the office to pay. Payment options are available online and on a smartphone. It's to our advantage if people will use these options. Bills can be obtained electronically, and they can pay electronically. It is better for

all of us. Six thousand (6000) of our customers have signed up for some sort of e-bill and payment process. This is a money maker for us.

On the electric side, Burns & Mack was selected late last year to do the power plant study. Last week they looked for all the utilities that service the plant so they could map them out and understand what it is going to take to pull all the services out. Today they completed their review of the interior, searching for hazardous materials such as asbestos and lead paint, and didn't find anything too alarming. Tomorrow they will walk down the exterior. Once their review has been completed, they would like to make a presentation in June/July to the Commission and allow for questions.

Another project that is of interest to the Commission is the LED street lighting. The contractor has completed mapping out, with GPS coordinates, our streetlights. They are working through a detailed analysis on how to light the town properly, and they are going to come back this month with pictures and recommendations of the type of lighting that is best suited for the area. The District will choose the style. Samples can be brought to the next meeting and a field trip can be arranged.

Commissioner Burgess asked about the lighting within our boundaries that weren't owned, and therefore controlled, by the District such as the lighting in the C-Town parking lot, for example. The response was that the District could provide the owners with recommendations but couldn't enforce any changes.

Commissioner Westmoreland expressed his concern that the LED lighting should not be so bright and blinding as to burn people's vision. Scott Murphy assured the Commissioners that the recommendations coming from the audit would address any concerns about the brightness and color of the lighting throughout the District.

Steve Sax provided further updates. He stated that a replacement submersible transformer has been ordered. Also, in the weekly Directors' meeting, we have formed a coronavirus committee to address what we are doing, what we should be doing, and next steps. Clearly, he said, SNEW is a mission critical business and we must think about what jobs are most important. Not everything can be done remotely. Both the water and electric divisions need to have people staffed and on standby. We can't put things on automatic pilot. In customer service, Eric Strom has classified areas in the front office as either dirty areas or clean areas. We have gloves now, and masks are available if they are needed. People are washing, wiping and cleaning as best they can. We have water to wash the virus down into the stomach rather than getting into the lungs. We are continuing to work on it, continuing to meet. The most important thing is to keep sick employees home. If you are mission critical, we will work with you on how best to address your job function and allow those that can to work from home. We are trying to do what makes sense for everyone.

Steve Sax ended with thanking the Commission for his interim appointment. He thinks the world of SNEW, he has been here 3 years, and wants to do everything he

can to get SNEW in the right place for the next General Manager.

Adjournment

Commissioner Borges-Lopez moved to adjourn. Commissioner Mann seconded.

The meeting adjourned at 8:45 p.m.

Attest:

Lisa G. Roland
District Clerk