

SECOND TAXING DISTRICT COMMISSIONERS

Special Meeting Minutes
December 18, 2019

Present:	David Westmoreland Harold Bonnet Robert Burgess Mary Mann Sandra Stokes Martha Wooten-Dumas	Chairperson
Absent:	Maria Borges-Lopez	Vice Chairperson
Also Present:	Paul Yatcko Lisa Roland Kara Murphy, Esq. Alan Huth Eric Strom Lori MS Walker	General Manager District Clerk Tierney, Zullo, Flaherty & Murphy Director of Water Operations Director of Customer Accounts Director of Finance
Public Present:	none	

The meeting was recorded in its entirety with the exception of Executive Session.

Call To Order:

Commissioner Westmoreland called the Special Meeting of The Second Taxing District to order at 7:03 p.m. on Tuesday, December 18, 2019. The meeting was held at South Norwalk Electric and Water, One State Street, Norwalk, Connecticut.

1. Acceptance of the Minutes:

1.1 Regular Meeting Minutes of November 12, 2019

Commissioner Stokes moved to accept. Commissioner Burgess seconded.

Minutes were approved unanimously with the exception of one abstention by Commissioner Mann. (2019-12-18-1.1)

1.2 Annual Electors' Meeting of November 19, 2019

Commissioner Stokes moved to accept. Commissioner Burgess seconded.

Minutes were approved unanimously with the exception of one abstention by Commissioner Mann. (2019-12-18-1.2)

Public Participation

No members of the public were present.

CONSENT AGENDA

2. Approve 2020 DC Regular Monthly Meeting Schedule

This item was removed from the Consent Agenda because a change was required. The January meeting is being moved to January 22nd rather than January 14th.

Commissioner Stokes moved to accept the change. Commissioner Mann seconded. The schedule was approved as revised. **(2019-12-18-2)**

3. Approve 2020 SNEW Holiday Schedule

Commissioner Mann moved to accept. Commissioner Stokes seconded. The 2020 Holiday schedule was approved unanimously. **(2019-12-18-3)**

REGULAR AGENDA

4. 2019 Wage & Salary Report – Non-Represented Employees

Paul Yatcko presented. Historically, at this time of year, SNEW reviews employee wages and salary in consideration of a cost of living increase applicable to all employees. This year the increase for only the non-represented employees is open to review since the increase for union represented employees is governed by the collective bargaining agreement at 2.25%.

The increase in the CPI-U for 2019 over 2018, as compiled by the Bureau of Labor Statistics for the NY-NJ Metro area and updated to include November 2019 data, was 1.82% and the CPI-W was 1.66%. However, an increase of at least 2.25% is being recommended for the non-represented employees. An increase of 2.25% results in \$723 per week or \$37,703.59 for the year.

Commissioner Burgess moved to accept the recommended increase. Commissioner Stokes seconded. The increase was approved unanimously. **(2019-12-18-4)**

5. Management Update

Reservoir Status

The reservoirs are at 89.6% of capacity, up from 70% just last month. Storage is at 1133 million gallons, which is significantly greater than the typical 990 million gallons.

Mall

Nothing new on the Mall project. The outstanding item is installation of the 6-

way switch for which we are still waiting for delivery.

NISC

The new customer service system went live on December 2nd. There have been a few issues and challenges to work through, but things are progressing well and there have been no customer complaints.

Water Main Breaks

- November 13th on Goldstein Place - 3 services were affected for about 8 hours,
- November 25th on Flax Hill - 2 customers were affected for 10 hours,
- November 25th on Ledgewood Court - 8 services were affected for 8 hours,
- Thanksgiving Day on Elizabeth Street - 10 services were affected for 7.5 hours
- December 11th on Lorena Street - 10 customers were out for 7 hours.

Electric outages

- November 13th on Taylor Avenue - 4 customers were out for 7 hours due to a service wire making contact with overhead trees,
- November 19th on Cossitt Street - 1 customer was out for 22 minutes due to multiple deteriorated splices on the service wires in the area,
- November 22nd on Cossitt Street - 16 customers were out for 14 minutes due to follow up work related to the previous outage in the area.

Staffing

Paul Yatcko distributed a schedule indicating the current staffing. The schedule shows how many positions have been budgeted, how many are filled by employees, how many are filled by contract personnel and how many are vacant. Mr. Yatcko suggested holding off on any discussion or questions until the information could be digested. He can be contacted with questions/issues but there will be little he can do before his retirement and issues may be better addressed by his successor.

EXECUTIVE SESSION

Pursuant to CT General Statue Section I-200(6)(A) a discussion concerning the employment of a public officer or employee.

Commissioner Stokes moved to enter Executive Session at 7:20 pm. Commissioner Wooten-Dumas seconded. The Commissioners, Lisa Roland and Attorney Kara Murphy were present during Executive Session.

Commissioner Wooten-Dumas moved to exit Executive Session at 8:00 pm. Commissioner Stokes seconded. No action was taken as a result of Executive Session.

Adjournment

Commissioner Stokes moved to adjourn. Commissioner Wooten-Dumas seconded.

The meeting adjourned at 8:00 p.m.

Attest:

Lisa G. Roland
District Clerk