

TO: Joint Governance Committee

**FROM: Ronald Gaudet, Chair
Robin Kipnis, Esquire, CMEEC Lead**

SUBJECT: Notice and Agenda for the Special Meeting of the CMEEC / CTMEEC Joint Governance Committee which is scheduled to be held at the offices of Connecticut Municipal Electric Energy Cooperative, 30 Stott Avenue, Norwich, CT and telephonically on Thursday, August 15, 2019 at 1:00 p.m.

AGENDA

Specific Action Item

Agenda Item	Topic
A	Public Attendance Comment Period
B	Approval of the Minutes of the July 10, 2019 Special Meeting of the Joint Governance Committee
C	Approval of the Minutes of the July 25, 2019 Special Meeting of the Joint Governance Committee
D	Review Organizational Best Practices for Chief Financial Officer and General Counsel (Attached)
E	Agenda Development: Board Governance Training Session
F	Discussion of Board Member Onboarding Process
G	Review Draft Related Party Transactions Policy
H	Review Special Committee Recommendation Matrix

PARKING LOT

Amend CMEEC Business Travel Policy to Include Necessary Travel for non-CMEEC Parties per Recommendation of the Legislative Committee

Posted this 9th day of August, 2019.